



MEMBERS OF THE BOARD

William R. Knocke, Chairman
Marc A. Verniel, Vice-Chairman
Wayne O. Nelson, Secretary
F. Craig Meadows, Treasurer
Christopher H. Kiwus

Caleb M. Taylor, P.E.
Executive Director

Meeting Minutes
NRV Regional Water Authority Board

December 18, 2019

Board / Staff Members Present: Marc A. Verniel, Wayne O. Nelson, F. Craig Meadows, William R. Knocke, Christopher Kiwus, Caleb M. Taylor, Sharon T. Huff, Jim Guynn, Guynn, Waddell, Carroll, & Lockaby

Guests Present: Stevie Steele, CHA; Paula Moore, Whitman Requardt & Associates

Absent:

Location: NRV Regional Water Authority

1. The meeting convened at approximately 4:02 p.m.

2. Board Elections:

Everyone welcomed Virginia Tech's new Board representative, Christopher Kiwus. Due to the current vacancy of the Board Chairman position, a new Board Chairman needed to be elected. The floor was opened for Chairman nominations. Craig made a motion to elect William (Bill) R. Knocke as the new Board Chairman. Marc seconded the motion. All were in favor.

3. Secretary's Report:

- a. Board minutes for the Wednesday, November 20, 2019 meeting were reviewed.
- b. A motion to accept the November 20, 2019 meeting minutes was made by Craig and seconded by Bill. All were in favor.

4. Treasurer's Report:

The November financial reports were distributed to Board members prior to the meeting. There was some discussion about the financial reports. Craig indicated that he and Caleb would continue to watch the budget accounts moving through mid-year. Should a budget amendment be needed, the budget amendment would be made at a later meeting. A motion to accept the

financial reports, as presented, was made by Craig, Marc seconded the motion. All were in favor.

5. Executive Director's Report

a. Operations Highlights:

None at this time.

b. Metered Consumption:

Caleb provided the water consumption chart as well as the water report for the month of November in the Board packet. Water consumption was 5.6% higher than compared to the past five year's consumption in the month of November.

c. Previous and Current Business

i. Water Treatment Plant Modernization:

Phase 1 contract 2 construction continues to progress. A 90% design cost estimate will be provided at the January 2020 Board meeting. The project continues to move forward according to schedule.

ii. Joinder Project (Plum Creek):

Contracts 1, 2, and 3 construction continues to progress.

Stevie Steele presented the Regional Water Quality Study modeling results. Stevie first evaluated the existing regional water system. He then evaluated the regional water system using the MCPSA's system connections that were identified in their VDH approved PER. He then evaluated the system connection changes that were made from the VDH approved PER and the system connection design plans that were prepared for the MCPSA and submitted to VDH for approval. He then evaluated the regional water system with the plant upgrades related to water quality. There was some discussion about the impacts of the MCPSA system connections and water age. Caleb suggested to Craig that Stevie, Hurt & Proffitt, Craig, Chuck, and he meet to discuss the results of the study.

iii. FY 2021-2025 Wholesale Water Rates:

This was tabled for discussion at the January meeting.

d. New Business

None at this time.

6. Public Comments: None

7. Comments from the Board: Bill mentioned moving the monthly Board meeting back to the previous meeting date which was the 4th Wednesday of each month. This will allow adequate time for the financial

statements to be prepared. After some discussion, everyone agreed that the 4th Wednesday of each month would work with their schedules. Therefore, the January Board meeting will be held on January 22, 2020.

8. Other Business: None
9. The meeting adjourned at 4:55.

WR Kule

Chairman

Wayne D. Nelson

Secretary