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MEMBERS OF THE BOARD

William R. Knocke, Chairman
Marc A. Verniel, Vice-Chairman
Wayne O. Nelson, Secretary
F. Craig Meadows, Treasurer
Christopher H. Kiwus

Caleb M. Taylor, P.E.
Executive Director

Meeting Minutes
NRV Regional Water Authority Board

March 23, 2022

Board / Staff Members Present: William R. Knocke, Marc A. Verniel, Wayne O. Nelson, F. Craig Meadows, Christopher Kiwus, Caleb M. Taylor, Sharon T. Huff, Christopher Dadak, Guynn, Waddell, Carroll & Lockaby

Guests Present: Doug Hudgins, CHA

Absent:

Location: NRV Regional Water Authority Conference Room

1. The meeting convened at 4:00.
2. Bill requested that an executive session be added at the end of the public comments item on the agenda..
3. Secretary's Report:
 - a. Board minutes for the Wednesday, January 26, 2022 meeting were reviewed.
 - b. A motion to accept the January 26, 2022, meeting minutes was made by Craig and seconded by Marc. All were in favor.
4. Treasurer's Report:

The January and February financial reports were distributed to Board members prior to the meeting. There was some discussion about the financial reports. Marc made a motion to accept the financial reports as presented. Wayne seconded the motion. All were in favor.
5. Executive Director's Report:
 - a. Operations Highlights:
None at this time.
 - b. Metered Consumption:

Caleb provided the water consumption charts as well as the January and February water reports in the Board packet. Water consumption for January was 2.0% lower than compared to the past five years' consumption in the month of January. Water consumption for February was 1.1% higher than compared to the past five years' consumption in the month of February.

c. Previous and Current Business:

i. Water Treatment Plant Modernization:

Caleb updated the Board on how the construction is progressing at the plant and raw water pumping station sites.

ii. Asset Management Study:

The study is continuing. Caleb had a demonstration of one software vendor that provides Computer Maintenance Management System (CMMS) that would achieve the goals of the Authority. More demonstrations with other software vendors are to be scheduled in the near future.

iii. Route 114 and Route 450 Pump Station Evaluation:

The Authority now has both construction permits. Caleb projects completion delays due to supply chain issues.

iv. Action Items:

None at this time.

d. New Business:

i. Merrimac Pressure Reducing Valve & Vault:

Authority staff has met with CHA and MCPSA to resolve the issue. They have come up with a solution to benefit both the MCPSA and the Town of Blacksburg water systems.

ii. FY 2022-2023 Budget:

Caleb intends to present the budget at next month's meeting for approval.

7. Public Comments:

None

8. Comments from the Board:

Wayne mentioned how according to the Water Agreement the wheelage fee is to be recalculated every five years. Due to an oversight, the calculation wasn't performed in 2021 which would have been the end of the current five year cycle. Caleb has signed an agreement with Draper Aden to perform the wheelage fee calculation. The Town of Christiansburg is gathering the numbers for Draper Aden. Caleb will be presenting the Authority information to give to Draper Aden as well. Caleb hopes to have the updated wheelage fee calculation for the Board at the April meeting.

9. Closed Meeting:

Craig made a motion to enter into closed session pursuant to Virginia Code §2.2-3711(A)(1). Craig stated that the purpose of the closed meeting was the personnel evaluation of the Executive Director. Chris seconded the motion. Sharon took roll call and the Board unanimously voted to enter into closed session. Craig asked for a motion to exit out of closed session and that the items identified for the closed meeting were the only items discussed. Craig also requested that it be certified. Chris seconded the motion. Sharon again took roll call and the Board unanimously voted to exit out of closed session.

Results of roll call vote by the Secretary:

	<u>Aye</u>	<u>Nay</u>
William R. Knocke	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Marc A. Verniel	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Wayne O. Nelson	<input checked="" type="checkbox"/>	<input type="checkbox"/>
F. Craig Meadows	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Christopher H. Kiwus	<input checked="" type="checkbox"/>	<input type="checkbox"/>

10. Other Business:

None

11. The meeting adjourned at 4:48.

WRKile
Chairman

Wayne O. Nelson
Secretary

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