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MEMBERS OF THE BOARD

William R. Knocke, Chairman
Marc A. Verniel, Vice-Chairman
Wayne O. Nelson, Secretary
F. Craig Meadows, Treasurer
Christopher H. Kiwus

Caleb M. Taylor, P.E.
Executive Director

Meeting Minutes
NRV Regional Water Authority Board
May 11, 2022

Board / Staff Members Present: William R. Knocke, Marc A. Verniel, Wayne O. Nelson, F. Craig Meadows, Christopher Kiwus, Caleb M. Taylor, Sharon T. Huff, Christopher Dadak, Guynn, Waddell, Carroll & Lockaby

Guests Present: Eric Anderson, CHA; Brian Houston, Draper Aden

Absent:

Location: NRV Regional Water Authority Conference Room

1. The meeting convened at 12:12.
2. Marc made a motion to approve the agenda. Craig seconded the motion. All were in favor.
3. Secretary's Report:
 - a. Board minutes for the Wednesday, March 23, 2022 meeting were reviewed.
 - b. A motion to accept the March 23, 2022, meeting minutes was made by Wayne and seconded by Chris. All were in favor.
4. Treasurer's Report:

The March and April financial reports were distributed to Board members prior to the meeting. There was some discussion about the financial reports. There are a few accounts that are running a little higher than normal. Caleb provided the Board with a budget amendment to get these accounts adjusted. Craig made a motion to accept the financial reports for March and April. Marc seconded the motion. All were in favor. Craig made a motion to accept the budget amendment as presented. Marc seconded the motion. All were in favor.

5. Closed Meeting:

Craig made a motion to enter into closed session pursuant to Virginia Code §2.2-3711(A)(1). Craig stated that the purpose of the closed meeting was the personnel evaluation of the Executive Director. Chris seconded the motion. Sharon took roll call and the Board unanimously voted to enter into closed session. Craig made a motion to exit out of closed session. Marc seconded the motion. All were in favor. Craig made a motion that it be certified and only the items identified for the closed meeting were the only items discussed. Marc seconded the motion. All were in favor. Sharon again took roll call and the Board unanimously voted to exit out of closed session.

Results of roll call vote by the Secretary:

	<u>Aye</u>	<u>Nay</u>
William R. Knocke	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Marc A. Verniel	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Wayne O. Nelson	<input checked="" type="checkbox"/>	<input type="checkbox"/>
F. Craig Meadows	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Christopher H. Kiwus	<input checked="" type="checkbox"/>	<input type="checkbox"/>

6. Executive Director's Report:

a. Operations Highlights:

The Authority will be receiving an award from VDH for 2021 treatment performance. There was some discussion about how commendable this is given the construction that is going on onsite.

b. Metered Consumption:

Caleb provided the water consumption charts as well as the March and April water reports in the Board packet. Water consumption for March was 2.4% higher than compared to the past five years' consumption in the month of March. Water consumption for April was 9.0% higher than compared to the past five years' consumption in the month of April.

c. Previous and Current Business:

i. Water Treatment Plant Modernization:

Caleb updated the Board on how the construction is progressing at the plant and raw water pumping station sites.

ii. Asset Management Study:

CHA has recommended two different vendors. One of the vendors met with staff this morning to show a live demo. Caleb would like to tie this information in with the members systems so that everyone can have access.

iii. Route 114 and Route 450 Pump Station Evaluation:

The materials have been ordered. There is longer than usual lead times on some of the materials.

iv. Merrimac Pressure Reducing Valve & Vault:

The project was advertised. Two bids were received. The low bid was with EC Pace. Wayne made a motion to approve awarding the project to EC Pace for the price of \$77,535.00. Marc seconded the motion. All were in favor.

v. FY 2022 – 2023 Budget:

Caleb provided the budget to the Board members prior to today's meeting for their review. Caleb went over some of the budget highlights. Marc made a motion to approve the FY 22-23 budget as presented. Wayne seconded the motion. All were in favor.

vi. Staff Bonus: Bill recommended the Board provide a bonus of \$3,000 to current Authority staff as well as an \$8,000 bonus to Caleb for their efforts in operating and maintaining the plant during the major construction that has been going on. Craig made a motion to approve the bonuses as presented. Marc seconded the motion. All were in favor.

vii. Action Items:

Wheelage Rate Calculation – Caleb provided the Board with the Wheelage Rate Fee summary provided by Draper Aden. Brian Houston with Draper Aden provided the Board with highlights from the summary. Based on the summary, the wheeling fee rate will be reduced. Caleb asked the Board when the new rate needs to go into effect. There was some discussion on whether the rate should be prorated back to the beginning of current fiscal year which is July 2021. Caleb is going to calculate what the difference amount is going to be and provide this information to the Board.

d. New Business:

None at this time.

6. Public Comments:

None

7. Comments from the Board:

Chris indicated that Virginia Tech is in the planning stages of adding a complex to their campus that will contain housing for 5,000 more students.

Craig asked if there are any options for providing water to the Brush Mountain area. This area tends to have water quality issues. There was some discussion on the topic. At this time, there doesn't seem to be a cost effective solution for either the Town of Blacksburg or Montgomery County PSA.

8. Other Business:

There were several Board members that were unable to attend the June Board meeting. Since there isn't anything major that will need any action by the Board, the June meeting has been cancelled. The Board plans to meet next at the regular meeting on July 27, 2022.

9. The meeting adjourned at 1:33.

Chairman

Secretary