

MEMBERS OF THE BOARD

Sherwood G. Wilson, Chairman
Marc A. Verniei, Vice Chairman
Wayne O. Nelson, Secretary
F. Craig Meadows, Treasurer
William R. Knocke

Caleb M. Taylor, P.E.
Executive Director

Meeting Minutes
NRV Regional Water Authority Board
September 18, 2019

Board / Staff Members Present: Sherwood G. Wilson, Marc A. Verniel, Wayne O. Nelson, F. Craig Meadows, Caleb M. Taylor, Sharon T. Huff, Jim Guynn, Guynn, Waddell, Carroll, & Lockaby

Guests Present: Doug Hudgins, Courtney Rogers, Lucy-Page Chestnut, Adam Parker

Absent:, William R. Knocke

Location: NRV Regional Water Authority

1. The meeting convened at approximately 4:07 p.m.
2. Secretary's Report:
 - a. Board minutes for the Wednesday, July 2, 2019 meeting were reviewed.
 - b. A motion to accept the July 2019 and August 2019 meeting minutes was made by Wayne and seconded by Craig. All were in favor.
3. Treasurer's Report:

The June, July, and August financial reports were distributed to Board members prior to the meeting. There was some discussion about the financial reports. The financial reports were in order. A motion to accept the financial reports, as presented, was made by Craig. Marc seconded the motion. Sherwood asked about the high cell phone charges for the month of August. Caleb indicated that the cell phone expenses were higher than normal due to phone upgrades for maintenance staff in addition to our normal monthly charges. All were in favor.

4. Executive Director's Report

a. Operations Highlights:

None at this time.

b. Metered Consumption:

Caleb provided the meter charts as well as the consumption reports for June, July, and August in the Board packet. There was some discussion about the reports. Water consumption is following the typical trend for this time of year. Craig asked about the impact that the water line break in the Prices Fork area had on consumption for the MCPSA. Caleb explained to the Board that the contractor (DLB) working on the VDOT Prices Fork turning lane project, hit a water service line of the MCPSA's. DLB turned off the Authority's line on Prices Fork prior to contacting the Authority. The sudden turning off this line caused both the Authority and MCPSA issues in the Prices Fork area resulting in a higher than normal consumption for the month of July.

c. Previous and Current Business

i. Water Treatment Plant Modernization:

Phase 1 Contract 2 work continues. Construction is moving forward on the admin and maintenance buildings. The contractor indicated they are 5 weeks behind. However, they plan on making up the time once the buildings are under roof.

Ninety percent design submittal for the WTP Modernization CMAR project is scheduled for mid-October.

ii. Joinder Project (Plum Creek):

Grading work for the pump station site has started as well as drilling/blasting for rock along the transmission main alignment. The pump station contractor will be getting the Town of Christiansburg's building permit soon.

Sherwood asked if the issues related to future potential customers along the Authority's transmission main alignment had been resolved. Caleb indicated that he and Craig have worked out all the details and there will be available connections for customers in the area.

The fluoride tracer study is currently being performed throughout the regional water system.

Sam Darby had prepared the Bond Resolution and the Financing Agreement for the Plum Creek project. A motion to accept the Bond Resolution was made by Marc. Craig seconded the motion. Marc indicated the Town of Blacksburg hasn't voted to approve the resolution yet. The Town plans on approving it at the Town Council meeting next

Tuesday. Sherwood indicated that typically the Authority Board approves it first. Then the Authority members vote to approve. All were in favor. The documents were signed by the appropriate Board members in front of Authority council and was notarized by Sam Darby's office.

iii. FY 2018-2019 Audit:

Fieldwork was performed the week of August 11th. Caleb anticipates the final report will be completed prior to next month's Board meeting.

iv. FY 2021-2025 Wholesale Water Rates:

At the July meeting, Sheryl made her presentations. After the meeting, Sheryl went back and worked on the numbers as requested by the Board. Caleb provided this information to the Board. If the Board is in favor for the rates, a public hearing will need to be held. There was some discussion about the information provided. The Board agreed to table the item until next meeting.

d. New Business


i. Davenport Financial Presentation:

Courtney Rodgers with Davenport Financial Advisors made a presentation to the Board about current interest rates and the bond market. A copy of the presentation is attached. There was some discussion after the presentation about the current financial market and funding situation. Courtney indicated that he would continue to monitor the market and advise which funding avenue would be best for the Authority as WTP Modernization project approached the construction phase.


ii. Virginia Department of Health/Virginia Tech Department of Continuing Education/Waterworks Operator Training Certification:

Bill Knocke sent out an email to the Board the weekend before the meeting explaining what was going on with this program and his support of Caleb participating to help both VDH and Waterworks Operator Training sponsored by VDH through Virginia Tech's Department of Continuing Education. Sherwood asked Caleb to explain more with the Board on the history and the current situation with the Waterworks Operator Training Program. Caleb explained this program in further detail to the Board and how Dr. Greg Boardman (previous Authority Board member) was the Virginia Tech faculty member that started this program and led it for 35 years and the person that replaced Greg is leaving the program. VDH approached Caleb at Water Short School this year about taking this program over. There was some discussion whether there is anything in Caleb's contract that prohibits him from having a second job. Craig made a motion that the Board endorse Caleb's employment to work with VDH and VT Department of Continuing Education on the Waterworks Operator Training and Certification course. Wayne seconded the motion. All were in favor.

6. Public Comments: Adam Parker with Thompson and Litton introduced himself to the Board.
7. Comments from the Board: Craig updated the Board that Chuck Campbell has been named Director of the Montgomery County PSA. Chuck is a long-time employee of the PSA. The Board of Supervisors is currently working on the language which will keep the MCPSA a public service authority with the MCPSA Director overseeing the day to day operations of the PSA but the MCPSA Director report to the County Administrator. The MCPSA will report to the Board of Supervisors along with the County Administrator.
8. Other Business: Sherwood asked where we are at with the design with the water model and the Riner connection. Caleb indicated that the MCPSA is on hold based on VDH and what the modeling results indicate. Craig indicated that he received a phone call from VDH that they will be holding the designs submitted to them previously for the MCPSA connection projects.
9. The meeting adjourned at 5:08.



Chairman Vice Chairman



Secretary